



RUSHMOOR BOROUGH COUNCIL

BOROUGH SERVICES POLICY AND REVIEW PANEL

*at the Council Offices, Farnborough on
Monday, 16th November, 2015 at 7.00 pm*

To:

Cllr Barbara Hurst (Chairman)
Cllr A.R. Newell (Vice-Chairman)

Cllr T.D. Bridgeman
Cllr D.E. Clifford
Cllr A.M. Ferrier
Cllr C.P. Grattan
Cllr S.J. Masterson
Cllr M.J. Roberts
Cllr D.M. Welch

Enquiries regarding this agenda should be referred to the Panel Administrator: Adele Taylor, Democratic and Customer Services, Email: adele.taylor@rushmoor.gov.uk
Tel:01252 398831.

A G E N D A

1. **MINUTES – (Pages 1 - 6)**

To approve the Minutes of the Meeting held on 14th September, 2015 (copy attached).

2. **COMMUNITY SAFETY - SAFER NORTH HAMPSHIRE – (Pages 7 - 22)**

To receive a presentation from Caroline Ryan, Community Safety Manager and Karen Evans, Domestic Abuse Officer on activity within the local area and priorities for Rushmoor (copy attached).

3. **WORK PROGRAMME – (Pages 23 - 32)**

To note the Panel's work programme (copy attached).

MEETING REPRESENTATION

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Panel Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.

Applications for items to be considered for the next meeting must be received in writing to the Panel Administrator fifteen working days prior to the meeting.

BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 14th September, 2015 at the Council Offices, Farnborough at 7.00 p.m.

Voting Members

Cr. Barbara Hurst (Chairman)
Cr. A.R. Newell (Vice-Chairman)

a Cr. T.D. Bridgeman	Cr. C.P. Grattan	Cr. S.J. Masterson
a Cr. D.E. Clifford		Cr. M.J. Roberts
Cr. A.M. Ferrier		a Cr. D.M. Welch

Apologies for absence were submitted on behalf of Crs. T. D. Bridgeman, D. E. Clifford and D. M. Welch.

8. MINUTES –

The Minutes of the Meeting held on 8th June, 2015 were approved and signed by the Chairman.

9. FOODBANKS –

The Panel welcomed Mr. Jamie Beaton, Community Development Worker, Mrs. Jane Newton, The Larder, Holy Trinity Church, Aldershot and Mr. Mike Shea, Farnborough Foodbank, who had all been invited to attend the meeting to give an update on Foodbanks at a county and local level.

Mr. Beaton commenced by giving an overview of the report commissioned by the Bill Sargent Trust on the work of foodbanks in Hampshire. A seminar had been held in Winchester in July, 2015 which had been attended by representatives from foodbanks, housing associations, voluntary organisations and Officers and Members for local councils and the County Council. It was advised that, whilst Hampshire contained some of the most affluent areas in the United Kingdom, it had also experienced a remarkable rise in foodbank provision and use. It was reported that there were at least 20 foodbanks or similar projects in Hampshire, including some in a number of the wealthiest areas. The research in the report contained information from eleven foodbanks in the County from which workers, users and volunteers had been interviewed; therefore, it was a small scale study and the findings should be considered in that context. Users interviewed were of mixed gender and reflected users presenting with complex issues such as mental health issues, learning disabilities, physical health issues, and substance abuse.

It was noted that most users hit crisis point before asking for assistance, triggers included benefit delays, changes to benefits, jobcentre

sanctions, reductions in working hours and prolonged periods of illness. Most people would cope, until that final crisis trigger pushed them to ask for extra help, but users generally felt ashamed and embarrassed at having to ask. It was noted that budgeting was rarely considered an issue; most users, volunteers and workers had reported that, despite careful budgeting and frugal living, most users incomes, be it wages or benefits, had not provided enough to meet their basic needs

The Panel noted that benefits sanctions emerged strongly as a theme, within the report, as a tipping point for crisis. Stories, from users, suggested that individuals were ending up in crisis after being sanctioned as a result of unavoidable circumstances, such as prolonged periods of illness and hospitalisation. In addition to sanctions, some individuals were slipping through the safety net of support altogether due to the rigid rules and procedures of support agencies and a lack of flexibility or tailoring of support to individual circumstances. As a result, people could fall deeper into arrears, with rent and bills creating more debt. A lack of knowledge of entitlements might also be causing issues.

Foodbanks had a practical impact on users, often providing food packages to individuals who had gone for some time with very little or inadequate food. Users often suffered from low self-esteem, anger, frustration and a sense of helplessness, not knowing where they would find the money to feed their families. In some cases, individuals had no other support network than the foodbank and felt isolated and lonely.

The Panel was advised of the different ways in which individuals tried to avoid crisis, even though a few users regarded foodbanks as part of their regular landscape of support, most did everything they could to avoid needing food parcels. Several users commented on how they lived frugally and budgeted carefully, in one case, an individual had considered declaring themselves bankrupt, some actively sought work, and others sought to save whatever they could to help clear their debts. Often users wanted to give something back by volunteering to help at their local foodbank, others gave financial contributions once they were more financially stable.

It was reported that the use of foodbanks had increased in recent years but appeared to have plateaued in the last twelve months. An increasing number of families with children and people on low incomes had sought help and it had become common to see the “working poor” asking for help. As foodbanks had grown, some had extended their offer to include fresh food stuffs, toiletries and clothing and some had had to take on paid staff and were now renting or borrowing premises.

It was advised that most foodbanks operated on a voucher system or referral basis, meaning that most clients had to be approved before receiving help. Referral agencies included school staff, GPs and housing and welfare advisers. The relationship with Jobcentres varied across the County with some reported as refusing to issue vouchers and make referrals and others more willing to refer their clients. On occasions, foodbank workers would use

their discretion and would help users who had not been referred or gave extra help to those in particular need. In addition, foodbank staff, when appropriate, would signpost clients to other sources of help.

It was noted that, whilst a foodbank could offer a lifeline in times of crisis, the help that could be offered was limited. There was little capacity for service users to resolve entrenched and long term problems and foodbank staff were aware of their limitations and had clear boundaries of what they could and could not do.

The Report had identified that accommodation had become an issue for most foodbank providers and eight of the eleven interviewed had mentioned this as an issue. It was noted that food was being stored in various places including shipping containers, rented space and, in one case, a vacant shopping centre unit.

The Panel was informed that the general consensus was that foodbanks would be required in Hampshire for many years to come, if not permanently. Interviewees suggested that a form of social breakdown might be to blame for the need and sited fragmentation of family life and traditional roles, and the disappearance of basic skills such as cooking and budgeting as contributing factors to the breakdown. When posed with a question about the future of foodbanks in Hampshire, a number of questions were raised, including:

- What role should foodbanks in Hampshire play in the wider network of social support?
- Should relationships with statutory and voluntary agencies become closer?
- Should foodbanks collect and share more data so that it is possible to understand trends and challenges on a county-wide basis?
- Given the strong view among foodbank workers that need will continue and may grow, were Hampshire's food banks equipped to sustain their work?
- Do foodbanks have the capacity and resource to cope with unexpected demands?
- Do foodbanks need a better understanding of the current and emerging policy context

The Panel discussed the report and commented on the size of the study and the need to acquire more data, to gain a better picture of the situation in the county and at a local level.

Mrs. Newton addressed the Panel on the working arrangements of "The Larder", which was run from the Holy Trinity Church, Aldershot. It was

advised that The Larder was the only foodbank provision in Aldershot since the closure of the Kings Church, which had provided a similar service. The Larder had been operating for the last 7–8 years and worked on a referral basis only. Food came via donations from the Church and from local schools, especially at harvest time, and had been stored in a cupboard in the Church Hall.

It was noted that all parcels were hand delivered to individuals and currently 3-4 parcels a week were being distributed to each client. Clients were generally single men and couples with mental health or drug and alcohol issues. On occasions, referrals had been made for people from the Nepalese community and food parcels had been prepared to meet their dietary requirements. It was advised that most clients were regular users and came back again and again due to ill health or financial issues.

The Panel was advised that there were three people running The Larder at the present time, but Mrs. Newton would be taking a step back in the future due to other commitments. The Panel discussed the need for foodbank provision in Aldershot and the huge undertaking by volunteers and space requirements to provide a sustainable provision.

Mr. Shea talked to the Panel about the Trussell Trust Farnborough Foodbank provision. It was advised that 3,356 families in both Farnborough and Aldershot had received 33,000 meals during 2014, this equalled three meals a day over a three day period for each person in the family. It was noted that the Trust had tried to set up a satellite branch in Aldershot, but unfortunately it hadn't got the support it required to run effectively, therefore the Farnborough Foodbank served a small number of residents in Aldershot as well.

The donated food was stored at the Brownings Barracks, Aldershot, the building had no refrigeration facilities so only non-perishable food stuffs were stored. It was noted that Costco had donated a lot of fresh fruit and cakes on Fridays, which were then distributed to users on the same day.

The Trust had started a number of initiatives to support a wider range of needs, these included:

- Eat Well Spend Less Course – sponsored by Unilever, this included cookery classes, supermarket psychology and budgeting
- Kitchen Starter Packs – collection of household goods for people being housed for the first time
- Cold Packs - aimed at the homeless population who had no provision to heat/cook food
- Kettle Packs – aimed at users in bed and breakfast accommodation with access to a kettle and/or microwave only

- Clothing Packs – The Trust held a store of children’s clothes for those in need

It was advised that the lease on the Brownings Barracks had been for seven years but it was stressed that an exit strategy needed to be determined as the demand for foodbank services was likely to increase in the future. The Panel also discussed the lack of provision in Aldershot and the need to provide support to hard to reach groups across the Borough. The complex issues surrounding the involvement of the Jobcentre would be considered at the next mid cycle meeting.

The Chairman thanked Mr. Beaton, Mrs Newton and Mr. Shea for their contribution to the meeting.

10. **BOROUGH SERVICES PORTFOLIO BUDGETS –**

The Panel welcomed Ms. Amanda Fahey, Head of Finance, who attended the meeting to report on the Budgets within the Panels portfolio to assist in identifying future items for the work programme.

The Panel noted the statutory and discretionary budgets and were also advised on regulatory services which were picked up elsewhere by other Panels or Committees, such as Hackney Carriages. After some discussion, the Panel identified the following items as potential items for future agendas:

- Pollution and Environmental Control – in particular around pollution and the impacts on the Community
- Integrated CCTV – update since the integration with Hart District Council and any impacts/effects caused by the merger
- Troubled Families – update on the current situation
- Grants – in particular Farnborough and Cove War Memorial Hospital Trust – a visit may be made to the facility
- Community Patrol Team – a background note would be given at the mid cycle meeting
- Meals on Wheels – an update would be given at the mid cycle meeting

Further discussion on the identified items would be held at the next mid cycle meeting.

11. **WORK PROGRAMME –**

The Panel noted the current work programme.

The Meeting closed at 8.29 p.m.

BARBARA HURST
CHAIRMAN

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Community Safety

**Borough Services Panel and Review Panel meeting
– 16th November 2015**

Safer North Hampshire developments

- Community Safety Awards
- City & Guilds Centre in Restorative Justice
- New Vulnerabilities Board and Group to replace ASB Panels/CTCGs/Drug Strategy Panels
- Victim Needs Officer
- Community Development Worker
- Continued support from Police & Crime Commissioner

Strategic Assessment

- Strategic Assessments identify current and emerging community safety trends and why they may have occurred
- Enable CSPs to organise activity and allocate resources based on identified need
- Process developed to include live crime and ASB data
- Current assessment covering period 01 April 2014 to 31 March 2015
- 1 Safer North Hampshire document, 3 local summaries
- Priorities identified through research and analysis
- Please note that multiple offences are now recorded as individual crime reports which has led to an increase in recorded crime data.

Common Themes – Safer North Hampshire

- Increase in some crime types. Total crime up 13% (n2147)
- Reduction in anti-social behaviour. Total ASB down 6% (n=531)
- Town centre beats experienced a lot of ASB & Violence largely linked to NTE
- Elsewhere ASB was often youth related or linked to neighbour nuisance
- Slight increase in criminal damage and arson (6%, n160)
- Violent crime up (42%, n1528) – some can be accounted for by changes to recording practices
- Town centre beats experienced the most violent crime – often linked to the NTE
- Outside of town centre offences largely domestic related or committed by someone the victim knew

Common Themes – Safer North Hampshire

- Reports of hate crime were low across Safer North Hants
- Acquisitive crime has fluctuated with local increases and reductions (garage and shed breaks identified as common targets, with vehicle crime reduced)
- Domestic incidents increased (12%, n37), with further increases in Domestic crimes (42%, n561)

Local Issues - Rushmoor

- Total crime up 15% (n772)
- Aldershot South (Manor Park, Aldershot Park and North Town) was the top locations for antisocial behaviour. Problems with street drinking in Aldershot North (Wellington).
- Wellington top location for violent crime and offences increased by 39% (n102).
- Reported domestic crimes increased
- Reduction in acquisitive crimes with the exception of shoplifting (5%, n35) and other theft offences (155, n85)

Identified Priorities – Safer North Hampshire - Rushmoor

- Antisocial Behaviour
- Alcohol related violent crime
 - Including night time economy

Vulnerabilities

- Including Prevent, Child Sexual Exploitation, Slavery, Domestic Abuse, Hate Crime etc
- Substance misuse

Anti Social Behaviour

ASB:

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1632 incidents from 01/04/2014 – 30/09/2014
1441 incidents from 30/09/2014 – 01/02/2015
-12% change (number 191)

New Psychoactive Substances

- Launch by OPCC of 'lethal highs' campaign
- Closing of Skunk Works – monitoring other similar premises

Effect of taking these substances

- Help available to users
- Educational work being undertaken by SNH
- Data not currently available, but looking to Vulnerabilities Board for future monitoring

Radicalisation

- Local authority duty
- SNH trained to deliver WRAP3 Prevent training
- Vulnerabilities Board to monitor and capture data in future
- What councillors can do if worried or need further information

Domestic Abuse

- Domestic abuse forum membership
- Multi agency training and presentations
- Domestic / dating abuse sessions delivered in Rushmoor secondary schools
- New legislation on coercive control
- Importance of links to Councillors
- Sources of Support – including new countywide commissioned services

Domestic Abuse Data

	1st April – 30th Sept 2014	1st April – 30th Sept 2015	%change and number
Domestic Crimes	269	476	+77% (n207)
Repeat Domestic Crimes	65	145	+123% (n80)
Domestic Incidents	786	896	+14% (n110)
Repeat Domestic Incidents	386	406	+5% (n20)

Please note increase in figures is largely related to the change in crime recording

Exploitation

- CSE
- Modern Slavery
- Slavery Partnership

Female Genital Mutilation (FGM)

- FGM is the partial or total removal of external female genitalia for non-medical reasons. It's also known as female circumcision, cutting or sunna.
- FGM has been a criminal offence in the UK since 1985 and from 2003 it has also been a criminal offence for UK nationals or permanent UK residents to take their child abroad to have FGM. Anyone found guilty of the offence faces a maximum penalty of 14 years in prison.

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From July 2015 anyone can apply to the court for an FGM Protection Order if they are concerned that someone is at risk of FGM. Breaching an FGM Protection Order is a criminal offence with a maximum sentence of 5 years imprisonment.

- From 31st October 2015, there are new mandatory reporting duties placed on regulated health and social care professionals and teachers in England and Wales meaning they have to report known cases of FGM in under 18 year olds to police
- No local information available on prevalence however it is estimated that 23,000 girls under 15 could be at risk in England and Wales and a likely 60,000 women are living with the consequences of FGM ('hidden' nature)
- Government campaign materials and linked e-learning package available

Questions?

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BOROUGH SERVICES POLICY AND REVIEW PANEL

WORK PROGRAMME

Set out below are the key issues which form the Borough Services Policy and Review Panel's on-going work programme.

The topics covered reflect the following:

- scrutiny of the process of the way in which decisions have been or are being made
- reviewing issues of concern to local people or which affect the Borough
- review of performance and delivery of specific services
- monitoring and scrutinising the activities of others
- items raised by Members and agreed by the Panel for consideration
- review of policies and proposals developed by others
- the development of a new policy for recommendation to the Cabinet

The purpose of the work programme is to identify the way in which topics are being dealt with and the progress made with them.

An update will be submitted to each meeting of the Panel.

BOROUGH SERVICES POLICY AND REVIEW PANEL

ACCOUNTABILITY AND AREAS OF RESPONSIBILITY

The terms of reference of the Panel will include all these issues contained in the Safety and Regulation Portfolio and the Concessions and Community Support Portfolio together with certain functions within the responsibility of the Leader of the Council. The functions set out in the Scheme of Delegation are:

PORTFOLIO - LEADER OF THE COUNCIL

Community Planning

To support, co-ordinate and monitor the development and implementation of the Community Strategy and seek to develop effective partnerships with other stakeholders in the community.

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PORTFOLIO - SAFETY AND REGULATION

Community Safety (including Anti-Social Behaviour)

To deal with all matters which are the responsibility of the Council relating to the Crime and Disorder Act, crime reduction and community safety.

Environmental Health Policy Relating to Licensing, Food, Health and Safety, Pollution and Environmental Control

To deal with all matters relating to environmental health regulatory powers (other than those licensing powers dealt with by the Licensing and General Purposes Committee) exercised by the Council in relation to the following issues:-

- licensing
- food
- health and safety
- pollution
- environmental control
- provision and regulation of mobile home parks

PORTFOLIO - CONCESSIONS AND COMMUNITY SUPPORT

Democratic Renewal and Community Involvement

To deal with issues relating to community involvement with the Council, including:

- liaison with community organisations
- democratic renewal
- developing working arrangements at a local or ward level
- community leadership

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Electoral Issues

To carry out the Council's functions in relation to maintaining effective democratic processes, and in promoting democratic involvement, subject to the Licensing and General Purposes Committee undertaking certain duties set out in the Scheme of Delegation in relation to elections and electoral registration.

Concessions and Supporting Local Organisations

To deal with applications for rate and rent relief from sporting, cultural and voluntary organisations, including applications under Section 49 of the Local Government Finance Act, 1992.

To carry out all powers in relation to the consideration and determination of applications for financial assistance from national and local organisations, including local arts organisations.

To develop the Council's policy and procedures on discretionary matters relating to benefits schemes.

To formulate and implement proposals in respect of facilities for the elderly and the disabled, including the concessionary fares scheme and Dial a Ride.

To co-ordinate funding for the major voluntary organisations operating in the Borough, in particular the Citizens' Advice Bureaux, Rushmoor Voluntary Services and the Farnborough and Cove War Memorial Hospital Trust.

Accessibility

To carry out the Council's functions in relation to access for people with disabilities and in meeting the requirements of the Disability Discrimination Act and other relevant legislation.

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DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
PORTFOLIO – LEADER OF THE COUNCIL				
20.01.14	Community Planning Monitoring and review of the Rushmoor Sustainable Community Strategy 2010 - 2026.	The Assistant Head of Strategy & Communications provided an update on the progress of the Rushmoor Strategic Partnership in delivering the priorities contained within the Rushmoor Sustainable Community Strategy at the Panel's meeting on 20th January, 2014.	It was agreed the Panel should receive a further update in due course.	Jon Rundle Strategy, Performance and Partnerships Manager Tel. (01252) 398801 Email. jon.rundle@rushmoor.gov.uk
PORTFOLIO – SAFETY AND REGULATION				
Community Safety				
17.11.14	Safer Rushmoor Partnership Plan	Chief Inspector Matt Reeves attended the meeting in November 2014 to give an overview on specific issues relating	The Police would be invited to attend a	Andrew Lloyd Chairman of the Rushmoor Community Safety

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
16.11.15	Monitoring and review of the Safer Rushmoor Partnership Plan.	<p>to Police activities.</p> <p>The Safer North Hampshire's Community Safety Manager attended the meeting on 16th November, 2015 to update the Panel on work in connection with the Safer Rushmoor Partnership Plan, in particular on activities within the area and priorities specific to Rushmoor. The Domestic Abuse Officer also attended and contributed to the meeting.</p>	The Panel has requested an update on specific issues from the Community Safety Partnership and the Domestic Abuse Team at the meeting in November, 2016 .	Partnership Tel. (01252) 398397 Email. andrew.lloyd@rushmoor.gov.uk
30.06.14	<p>Supporting Troubled Families</p> <p>Monitoring and review of the Supporting Troubled Families initiative.</p>	Members received an update on the 'Supporting Troubled Families' initiative on 30th June, 2014 and it was agreed that a further update would be requested in due course.	A further update will be provided in due course.	Qamer Yasin Head of Environmental Health and Housing Services Tel. (01252) 398640 Email. gamer.yasin@rushmoor.gov.uk
Environmental Health Policy				
15.06.15	<p>Food safety</p> <p>To examine the Council's Environmental Health policies relating to food safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) provided an update on the Council's provision of food safety services at the Panel's meeting on 15th June, 2015.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	The Environmental Health Manager (Food / Health and Safety) will provide a further update at the Panel's meeting in April, 2017 .	Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
18.11.13	<p>Pollution / environmental control</p> <p>To examine the Council's Environmental Health policies relating to pollution and environmental control.</p>	<p>On 18th November, 2013, the Environmental Health Manager (Pollution / Environmental Control) updated the Panel on the work of the pollution / environmental control service.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Pollution / Environmental Control) will provide an update on pollution / environmental control services (including regulation of mobile home parks) at the Panel's meeting in February, 2016.</p>	<p>Helen Lolley Environmental Health Manager (Pollution / Environmental Control) Tel. (01252) 398170 Email. helenlolley@rushmoor.gov.uk</p>
15.09.14	<p>Health and safety</p> <p>To examine the Council's Environmental Health policies relating to health and safety.</p>	<p>The Environmental Health Manager (Food / Health and Safety) informed Members about the Council's provision of Health and Safety services at the Panel's meeting on 15th September, 2014.</p> <p>It is anticipated that further updates will be received at least every two years.</p>	<p>The Environmental Health Manager (Food / Health and Safety) would provide an update on Health and Safety services at the Panel in September, 2016.</p>	<p>Colin Alborough Environmental Health Manager (Food / Health and Safety) Tel. (01252) 398169 Email. colin.alborough@rushmoor.gov.uk</p>
PORTFOLIO – CONCESSIONS AND COMMUNITY SUPPORT				
Democratic Renewal and Elections				
10.06.13	<p>Localism Act 2011</p> <p>To consider the implications of the Localism Act.</p>	<p>At the request of the Panel's mid cycle meeting, the Head of Strategy and Communications delivered an update at the Panel's meeting on 10th June, 2013 on elements of the Localism Act,</p>	<p>The Head of Strategy, Engagement and Organisational Development to provide a further update in due course.</p>	<p>Karen Edwards Head of Strategy, Engagement and Organisational Development</p>

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
		including the 'Community Right to Bid' and the 'Community Right to Challenge'.		Tel. (01252) 398800 Email: karen.edwards@rushmoor.gov.uk
19.01.15 23.03.15	Community Involvement	A workshop was held after the formal meeting at which Members received a presentation and held a workshop discussion around the topic of Democratic Renewal and Community Involvement.	It was agreed that the outcomes would be summarised and a report would be given to the Panel at the next meeting. Feedback was given on the outcomes of the workshop. It was agreed that a Community Involvement Task and Finish Group would be set up at the first meeting of the 2015-16 Municipal Year.	Karen Edwards Head of Strategy, Engagement and Organisational Development Tel: (01252) 398800 Email: karen.edwards@rushmoor.gov.uk
03.09.13	Electoral issues To deal with issues relating to elections and electoral registration.	The Cabinet Member for Concessions and Community Support (Cr. A. Jackman), the Chairman of the Licensing and General Purposes Committee (Cr. A.M. Ferrier), the Chairman of the Borough Services Policy and Review Panel (Cr. Barbara Hurst) and Crs. D.M.T. Bell, K. Dibble, B. Jones and S.J. Masterson have been appointed to serve on the Elections	The Head of Democratic and Customer Services will provide a further update in due course.	Andrew Colver Head of Democratic and Customer Services Tel. (01252) 398820 Email: andrew.colver@rushmoor.gov.uk

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
		Group for the 2015/16 Municipal Year.		
Concessions and Supporting Local Organisations				
1811.13	Grants to organisations To consider the process by which the Council makes decision on how to allocate its funding of local organisations.	The Head of Community distributed details of assistance given to local organisations attached to the agenda for the Panel's meeting on 18th November, 2013.	The Head of Community will update the Panel in due course.	Peter Amies Head of Community and Environmental Services Tel. (01252) 398750 Email. peter.amies@rushmoor.gov.uk
15.06.15	Rushmoor Voluntary Services To consider the role of RVS in the community.	Greg Alexander, Chief Executive of Rushmoor Voluntary Services, provided an update on the work of his organisation at the Panel's meeting on 15th June, 2015.	Greg Alexander has agreed to provide a further update at a future Panel meeting.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
18.11.13	Rushmoor Citizens' Advice Bureaux To consider the role of the CAB in the community.	Alex Hughes, District Manager of Rushmoor Citizens' Advice Bureaux, updated the Panel on the work of Rushmoor's Citizens' Advice Bureaux at its meeting on 18th November, 2013.	Alex Hughes has agreed to provide a further update at the Panel meeting in April, 2016.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk
17.11.14		An update was received from Alex Hughes, Chief Officer of Rushmoor Citizens' Advice Bureaux on 17th November 2014.		

DATE RAISED	ISSUE AND DESCRIPTION OF TOPIC	PROCESS AND TIMETABLE	CURRENT POSITION	CONTACT (SERVICE MANAGER)
14.09.15	Food banks	The Panel were provided with information on food banks, in particular, the findings of the Bill Sargent Trust Report at its meeting on 14th September, 2015. Mr Mike Shea, founder of Farnborough Food Bank and Jane Newton, of the Holy Trinity Larder were also in attendance.	The Panel will receive an update in due course.	Ian Harrison Corporate Director Tel. (01252 (398400) Email. ian.harrison@rushmoor.gov.uk
23.03.15	Community Transport To establish the level of provision of community transport in the Borough.	The Panel received presentations from both Rushmoor Voluntary Services and Farnborough Neighbour Care, who both provided community transport in the Borough and surrounding areas.	The Panel noted the presentations and the level of community Transport in the Borough.	Peter Amies Head of Community and Environmental Services Tel. (01252 (398750) Email. peter.amies@rushmoor.gov.uk

Chairman - Cr. Barbara Hurst

Lead Officer - Ian Harrison, Corporate Director
Tel: 01252 398400
E-mail: ian.harrison@rushmoor.gov.uk

Last updated - January, 2016

**BOROUGH SERVICES POLICY AND REVIEW PANEL
WORK FLOW – September 2015 – April 2016**

8th February 2016	Pollution Environmental Control Community Patrol Team CCTV
11th April 2016	Farnborough and Cove War Memorial Hospital Trust Meals on Wheels
13th June 2016	Review of Budget Portfolio CAB?? Police??
12th September 2016	Health and Safety – Colin Alborough RVS??
14th November 2016	Safer Rushmoor Partnership
30th January 2017	
10th April 2017	Food Safety
Date to be confirmed	Troubled Families - June